



JOB DESCRIPTION

POSITION TITLE: Audio Video Engineer

CREATED: April, 2019

SUPERVISOR'S TITLE: Resident Sound Designer

FLSA STATUS: Seasonal, Non-Exempt

ABOUT INDIANA REPERTORY THEATRE

The Indiana Repertory Theatre (IRT) was founded in 1972 and is the only theatre in Indiana to belong to the League of Resident Theatres (LORT). The IRT produces nine productions annually across three stages (the OneAmerica Mainstage, the Upperstage, and the Cabaret) and continues to produce work varying from world premieres to classics. The IRT serves audiences of multiple generations including students from pre-school through twelfth grade.

MISSION

Live theatre connects us to meaningful issues in our lives and has the power to shape the human experience. The mission of the Indiana Repertory Theatre is to produce top-quality, professional theatre and related activities, providing experiences that will engage, surprise, challenge, and entertain people throughout their lifetimes, helping us build a vital and vibrant community.

VISION

The Indiana Repertory Theatre will be a life-long destination of choice for an ever-expanding audience of all ages and backgrounds seeking enjoyable and meaningful experiences. Using theatre as a springboard for both personal reflection and community discussion, our productions and programs will inspire our neighbors to learn about themselves and others. As an arts leader in the state of Indiana, the IRT's goal is to make Indiana a dynamic home of cultural expression, economic vitality, and a diverse, informed, and engaged citizenry.

POSITION PURPOSE

As Audio Video Engineer, you are responsible for assisting the implementation and execution of the aural and video environment for the production.

POSITION FUNCTIONS AND RESPONSIBILITIES

PRIMARY RESPONSIBILITIES

- Maintaining both the Mainstage and Upperstage primary sound and video systems as well as all secondary systems including: 70 volt monitoring system, video monitoring, ClearComm and Telex, paging systems, and all support systems (rehearsal room, Cabaret, Grand Lobby, temporary/portable systems, etc.).
- Program playback, mix and operate the sound system for all productions assigned.
- Document system set-ups, proper running labels, gain structures, cue sheets and archives.
- Implement the technical and artistic needs of the Resident Sound Designer or Guest Designer for all shows and events. This will include, but is not limited to: constructing, loading-in, rigging, and configuring the sound and video systems for each show, assisting and consulting with the designers to optimize functionality and efficiency, and constructing specialty sound devices and basic audio editing.
- Maintaining and upgrading the audio department PC network's software and hardware.
- Required to attend all mandatory meetings, rehearsals, technical rehearsals, and other functions as assigned.

- Perform such tasks, services, duties, and responsibilities in accordance with IRT policies, rules, regulations, and instructions now in force or which may be adopted from time to time during Employee's employment at the IRT.

OTHER FUNCTIONS

- Other duties as determined by Resident Sound Designer and Production Manager.

EDUCATION AND/OR EXPERIENCE

To perform this job successfully, an individual must have the following education and/or experience.

- Experience in live sound production
- Experience with live video projections
- Professional experience or degree in audio technology/theatre technology.
- Ability to work in a team and maintain a positive attitude.
- Ability to collaborate with fellow staff and free-lance artists.
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KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform each essential duty satisfactorily. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- Knowledge of signal flow, gain structure, and placement of large format sound systems
- Familiarity with QLab software
- Familiarity with digital and analog audio consoles, video systems, recording, editing and reinforcement.
- Familiarity with Mac and network functionality

PHYSICAL DEMANDS

The physical demands described here are representative of those an individual must meet in order to successfully perform the essential functions of this job. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- Ability to transport 50 pounds.
- This position frequently communicates with groups of people in open areas.
- This position consistently works in darkened environments.
- This position frequently ascends/descends ladders and personnel lifts and works at height.
- This position constantly communicates with other collaborators via wired intercom systems.
- This position consistently positions self to install audio and video systems by stooping, kneeling, or crouching.
- This position frequently ascends/descends stairs.

TO APPLY

Please submit resume and cover letter to Brian S. Newman, Production Manager via email at productionjobs@irtlive.com and please include the words "Audio Engineer Search" in the subject line.