



JOB DESCRIPTION

POSITION TITLE: Carpenter

CREATED: August, 2018

REVISED: September, 2019

SUPERVISOR'S TITLE: Technical Director

FLSA STATUS: Seasonal, Non-Exempt

ABOUT INDIANA REPERTORY THEATRE

The Indiana Repertory Theatre (IRT) was founded in 1972 and is the only theatre in Indiana to belong to the League of Resident Theatres (LORT). The IRT produces nine productions annually across three stages (the OneAmerica Mainstage, the Upperstage, and the Cabaret) and continues to produce work varying from world premieres to classics. The IRT serves audiences of multiple generations including students from pre-school through twelfth grade.

MISSION

Live theatre connects us to meaningful issues in our lives and has the power to shape the human experience. The mission of the Indiana Repertory Theatre is to produce top-quality, professional theatre and related activities, providing experiences that will engage, surprise, challenge, and entertain people throughout their lifetimes, helping us build a vital and vibrant community.

VISION

The Indiana Repertory Theatre will be a life-long destination of choice for an ever-expanding audience of all ages and backgrounds seeking enjoyable and meaningful experiences. Using theatre as a springboard for both personal reflection and community discussion, our productions and programs will inspire our neighbors to learn about themselves and others. As an arts leader in the state of Indiana, the IRT's goal is to make Indiana a dynamic home of cultural expression, economic vitality, and a diverse, informed, and engaged citizenry.

POSITION PURPOSE

- As Carpenter, you are a theatrical craftsperson and will be assigned construction projects commensurate with those skills.

POSITION FUNCTIONS AND RESPONSIBILITIES

PRIMARY RESPONSIBILITIES

- Construct, install and dismantle scenery for all IRT productions, including special projects undertaken by IRT.
- Help maintain the safety and cleanliness of the Scene Shop, Paint Shop, performance spaces and other areas used by the Scene Shop.
- Perform such tasks, services, duties, and responsibilities in accordance with IRT policies, rules, regulations, and instructions now in force, or which may be adopted from time to time, during Employee's employment at the IRT.

OTHER FUNCTIONS

- Other duties as determined by Technical Director, Assistant Technical Director, Shop Foreman, and Production Manager.

EDUCATION AND/OR EXPERIENCE

To perform this job successfully, an individual must have the following education and/or experience.

- 2-4 yrs. experience with scenery construction techniques and wood working tools.
- Experience with finish carpentry including moulding and trim work.
- Experience working with metal-working tools including welders.
- Experience working with theatrical rigging and best practices for rigging safety.
- Current Vehicle Operator License and experience driving a cargo van a plus but not essential.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform each essential duty satisfactorily. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- Proficiency operating a variety of woodworking and metalworking tools.
- Ability to manage overhire labor on projects
- Ability to work in a team and maintain a position attitude.
- Ability to read and understand Designer and Construction Drawings
- Ability to work occasional nights and weekends.

COMPENSATION

- \$13.50-\$14.50 per hour

PHYSICAL DEMANDS

The physical demands described here are representative of those an individual must meet in order to successfully perform the essential functions of this job. We will make reasonable accommodations to enable individuals with disabilities to perform these functions.

- This position occasionally works in darkened environments.
- This position must be able to communicate orally and by e-mail with creative team members
- This position requires the ability to reposition and/or transport objects of 50 pounds.
- This position must be able to consistently position oneself in a stooping, kneeling, or crouching manner.
- This position occasionally ascends/descends ladders and personnel lifts.
- This position must be comfortable working in confined spaces

TO APPLY

At the IRT, we believe that diverse ideas, backgrounds, cultures, and traditions enrich the quality of work we present on the stage. We are committed to all forms of diversity in all areas of our work.

Please submit resume and cover letter to Chris Fretts, Technical Director via email at productionjobs@irtlive.com and please include the words "Carpenter Search" in the subject line.