



## 2019-2020 NON-PROFIT SPACE RENTAL RATE SHEET

Space	Capacity	Minimum Base Rate <i>(Includes 1 hour set up, 2 hours event, 1 hour clean up)</i>	Hourly Rate <i>(For additional hours after 4)</i>	Facility Fee <i>(For lights and heating or cooling.)</i>
OneAmerica Stage* and Grand Lobby	600 Theatre Seats	\$2,200	\$300	\$350
Grand Lobby & Mezzanine	300 Standing 75-150 Sitting	\$1,400	\$200	\$175
Mezzanine Half/Whole (1000/2300 ft <sup>2</sup> )	150/300 Standing 65/130 Sitting	\$700	\$100	\$200
Upperstage Theatre* and Lobby	300 Theatre Seats	\$1,400	\$200	\$250
Upperstage Lobby (1450 ft <sup>2</sup> )	178 Standing 75 Sitting	\$1,000	\$150	\$150
Cabaret (1400 ft <sup>2</sup> )	150 Standing 75 Sitting	\$1,000	\$150	\$150
Oasis in the Grand Lobby	30 Standing 20 Sitting	\$300	\$50	\$100

**50% deposit** – 50% of the total rental rate and fees is required as a non-refundable deposit.

**Provided** – IRT can provide a limited number of tables and chairs.

**Linen Rental** – You may rent black linens from IRT for \$5 each.

**Base Rate** – equals 4 hours for one (1) hour of set up, two (2) hours for the event, and one (1) hour of clean up.

**Furniture Moving Fee** – \$150-350 estimated upon walkthrough.

**Quotes** will be provided upon request.

**\*Stage Rentals** – A \$500 Technical Fee will be applied to all stage rentals. This covers the first four hours of work and includes a Deck Manager, Electrician, Audio Engineer, two (2) wireless handheld microphones, and a general lighting wash. **Additional charges will be assessed after the fully-detailed rider is provided.**



INDIANA  
REPERTORY  
THEATRE

## BAR SERVICE

### Level of service requested:

- \_\_\_\_\_ Premium and call drinks, wines, beers, water and soft drinks
- \_\_\_\_\_ Call drinks, wines, beers, water and soft drinks
- \_\_\_\_\_ Wines, beers, water and soft drinks
- \_\_\_\_\_ Water and soft drinks

### HOST:

There will be a minimum bartending salary fee of \$100 for the first two hours of event, plus \$25 for each additional hour or fraction thereof. In addition to the total cost of consumption, a bartending tip fee of 20% of total drink sales will be added to final invoice with a minimum of \$50 per bartender. The number of bartenders scheduled will be based on every 100 persons.

### CASH:

There will be a minimum bartending salary fee of \$100 for the first two hours of event, plus \$25 for each additional hour or fraction thereof. Bartenders will be based on every 100 persons.

**Renters are responsible for all sales and costs associated with their event.**

## BAR MENU

**PREMIUM LIQUORS \$8.00:** Hotel Tango Golf Gin, Crown Royal, Glenfiddich Single Malt Scotch, Tito's Vodka, Makers Mark Bourbon, Studebaker Old Fashioned, West Fork Whiskey Old Hamer, and Tequila

**CALL LIQUORS \$7.00:** Amaretto, Bacardi Rum, Bailey's Irish Cream, Captain Morgan Spiced Rum, Frangelico, Jack Daniel's Whiskey, Johnny Walker Black Scotch, Kahlua, Seagram's 7, Skyy Vodka, and Tanqueray Gin

**RED WINES \$7.00:** Cabernet, Merlot, and Pinot Noir

**WHITE WINES \$7.00:** Chardonnay, Moscato, Pinot Grigio, Sauvignon Blanc, and White Zinfandel

**BEERS and CIDER \$6.00:** Local Craft Beers from St Joseph or Taxman and Cider from Ash & Elm

**ASSORTED \$2.00:** Coke, Diet Coke, Sprite, and Bottled Water



INDIANA  
REPERTORY  
THEATRE

## PREFERRED CATERERS

### Black Plate Catering

2025 E. 46th Street  
Indianapolis, IN 46205  
Contact: Anne Perry  
anne@blackplatecatering.com  
317.255.8030  
www.blackplatecatering.com

### Encore Catering

140 W. Washington Street  
Indianapolis, IN 46204  
Contact: Antonia Zunarelli  
antonia@indianaroom.com  
317.236.1874  
www.indianaroom.com

### Jacquie's Gourmet Catering

9840 North Michigan Road  
Carmel, IN 46032  
Contact: Jacquie Hensley  
info@jacquies.net  
317.283.2776  
www.jacquiesgourmetcatering.com

### MBP Distinctive Catering

2502 East 52nd Street  
Indianapolis, IN 46205  
Contact: Christina Walker  
christina@mbpcatering.com  
317.636.4444  
www.mbpcatering.com

### Weber Grill Restaurant - Indy

10 North Illinois St  
Indianapolis, IN 46204  
Contact: Debbie Lambert  
dlambert@thewebergrill.com  
317.636.7607  
www.webergrillrestaurant.com